

WPB SSA #33 Commission Meeting Minutes
Wednesday, March 18th, 2026 – 6:35 PM to 7:25 PM
Meeting Hosted at 1425 N Damen Ave

Attendance:

Ginna Ryan (GR)

Wayne Janik (WJ)

Laura Botwinick (LB)

Dominika Hertsberg (DH)

Staff – Alice Howe (SSA Program Manager), Pamela Maass (WPBCC President & CEO), Luke Scaletta (Community Engagement Coordinator), Lindsay Siebert (Outreach & Engagement)

Guests – Amanda Kezios (Mojo Spa), Bree Flamini (Screams Everything Studio), Andrew Jarvis (Screams Everything Studio)

- 1) Call to Order at 6:35 PM
- 2) Public Comment
- 3) Approval of the March Agenda

*WJ motions. LB seconds. All in favor. **Motion passes.***

- 4) Review of February Minutes & February Special Minutes

*WJ motions. DH seconds. All in favor. **Motion passes.***

- 5) Review of February Financial Reports

*WJ motions. DH seconds. All in favor. **Motion passes.***

- 6) President & CEO Report, delivered by PM
- 7) Program Director Report, delivered by AH
- 8) Outreach & Engagement Report, delivered by LiSi
- 9) Executive Nominations

Motion 1: The Commission moves to elect Dominika Hertsberg as the SSA #33 Commission Vice Chair.

*WJ motions. LB seconds. All in favor. **Election passes.***

Motion 2: The Commission moves to elect Laura Botwinick as the SSA #33 Commission Secretary.

*WJ motions. DH seconds. All in favor. **Election passes.***

10) Motions for Commission

Motion 3: The Commission moves to approve funding not to exceed **\$5,000** from line item **5.03 (Security Patrol Services)** for Endless Supply (1424 N Milwaukee Ave - Retailer) to fund security patrol services (26-0303)

*DH motions. WJ seconds. All in favor. **Motion passes.***

Motion 4: The Commission recommends to approve funding not to exceed **\$5,000** from line item **1.10 (Community Grants)** for marketing and promotion for Chicago Fashion Fest (May 29 - 31) during Do Division Fest, by Dynamic Events (26-0304)

*DH motions. WJ seconds. All in favor. **Motion passes.***

Motion 5: The Commission moves to approve funding not to exceed **\$4,500** from line item **6.02 (SSA Audit)** for Cary Hall & Associates to provide 2025 Audit services for SSA #33. (26-0305)

Discussion: AH clarified that this is the same rate that Cary Hall & Associates provided last year.

*DH motions. WJ seconds. All in favor. **Motion passes.***

Motion 6: The Commission moves to approve funding not to exceed **\$57,000** from line item **2.12 (Graffiti Abatement)** for Cleanslate to provide graffiti removal services 2 days per week in 2026. (26-0306)

*DH motions. WJ seconds. All in favor. **Motion passes.***

11) Motions from Committee

Motion 7: The Clean, Green & Transportation Committee recommends to approve funding not to exceed **\$5,000** from line item **5.04 (Bicycle Safety Programs)** to fund the services of local bike shops to provide free bike check-ups at Bicycle Safety Events throughout 2026 in the SSA #33 boundaries (26-0301)

*WJ motions. LB seconds. All in favor. **Motion passes.***

Motion 8: The Clean, Green & Transportation Committee recommends to approve funding not to exceed **\$6,000** from line item **1.02 (Special Events)** to fund the food, volunteer supplies, rickshaw services, marketing, and artist/vendor stipends at the 2026 Green Fest on April 11th in Wicker Park (26-0302)

*WJ motions. DH seconds. All in favor. **Motion passes.***

12) Final Comment

- a) *AH proposed moving next month's Commission meeting back to the **Wicker Park Bucktown Chamber of Commerce's Office (1414 N Ashland Ave)** to avoid future time constraints for meetings. The Commission agreed, with the stipulation, to revisit the meeting location discussion in the following month. Additionally, the Commissioners requested a poll be sent out to see what start-time works best for all Commissioners heading into the remainder of the year.*

13) Adjournment Motion at 7:25 PM

*LB motions. DH seconds. All in favor. **Meeting Adjourned.***

Next Meeting – April 15th