

**WPB SSA #33 Special Commission Meeting Minutes**  
**Friday, February 6th, 2026 – 9:00 AM to 10:07 AM**  
**Hybrid Meeting Hosted at 1629 N Milwaukee Ave and via Zoom**

**Attendance:**

Ginna Ryan (GR)  
Wayne Janik (WJ)  
Marcy Huttas (MH)  
Laura Botwinick (LB)  
David Ginople (DG) \*Virtual

**Staff** – Alice Howe (SSA Program Manager), Pamela Maass (WPBCC President & CEO), Luke Scaletta (Community Engagement Coordinator)

1) Call to Order at 9:00 AM

2) Approval of the Special Agenda

*GR motions. WJ seconds. All in favor. **Agenda approved.***

3) Review of January Minutes

*WJ motions. GR seconds. All in favor. **Minutes Approved.***

4) 2026 Budget Review

a) *The Commission requested that the negative budget number be clarified in our next public meeting, stating that the number only indicates a tax-timing issue through DPD and Cook County. MH also requested that staff inquire with SSA Bookkeeper Mark Friedman and SSA Auditor, Cary Hall, to determine the liquidity of SSA #33's \$900K projected carryover.*

5) Snow Removal Services Review

a) *WJ provided an in-depth review of SSA #33's snow removal history, with previous vendor Christy Webber Landscapes in 2020 and before, the combination of services from Christy Webber Landscapes and Cleanslate, and the eventual exclusive use of Cleanslate as snow removal vendor in 2025 and beyond. WJ claimed that the Cleanslate committee representation of their services at the Clean & Green Committee did not meet the standards of the RFP. WJ requested that, going forward, SSA Staff will provide a cost comparison of vendor applications for all future RFPs, along with a statement concerning the proposal's ability to meet the demands of the RFP, for the Committee members to review along with the submitted proposals directly from the vendors. DG requested that future snow*

removal RFPs stipulate that snow removal services must be offered 24 hours/day, 7 days/week. GR emphasized a need for a larger snow removal information campaign in our neighborhood, to clarify the requirements placed on property owners from the city, and a need to communicate to our pin-holders that we have heard them and future snow services will strictly meet RFP requirements. To have more time to review the snow removal RFP, WJ requested that the RFP be launched in April, with a month of review time for the C, G & T Committee.

6) Wicker Park Gardens Irrigation Discussion

- a) *The Commission discussed the irrigation motion that was approved at December's special meeting and presented by WPAC at January's Commission meeting.*

*It was requested to vote on this motion during the February Commission meeting on 2/18, to make sure that the public could comment on the sum decided before the motion passes. The Commission took a poll to amend the motion to state that "WPAC will install a bronze plaque within Wicker Park, acknowledging SSA #33's donation of the irrigation system."*

7) New Business

- a) *The Commission discussed the status of SSA #33's 2028 Reconstitution, and PM and AH clarified that our staff may not start collecting signatures to reconstitute the SSA until 2027. Thus, the Commission agreed to plan to release an RFP for a reconstitution contractor in Summer '27 to begin substantive planning of the Reconstitution process.*
- b) *The Commission also recommended to accept Lindsay Siebert in her general role of Outreach & Engagement at the February Commission.*

8) Motions for Commission

**Motion 1:** The Commission moves to approve funding not to exceed **\$3,000** from line item **2.02 (Landscaping)** to fund the placement of a boulder from Christy Webber Landscapes at the intersection of Wood/North as a traffic safety precaution. (26-0207)

*DH motions. WJ seconds. All in favor. **Motion passes.***

9) Review of February Committee Motions

**Motion 1:** The Clean, Green & Transportation Committee recommends to approve funding not to exceed **\$5,000** from line item **3.04 (Bicycle Transit Enhancements)** to fund the purchase of 2 bicycle Fix-It stations and 2 bicycle pumps from Dero to be installed at Walsh Park and Park 567. (26-0202)

**Motion 2:** The Arts Committee recommends to approve funding not to exceed **\$5,000** from line item **2.06 (Public Art)** to fund stipends for musical artists performing in the public way during First Friday events throughout 2026 (26-0203)

*Discussion: The Commission requested that the musician performance schedule be tracked throughout 2026 to communicate its public impact.*

**Motion 3:** The Arts Committee recommends to approve funding not to exceed **\$3,500** from line item **1.07 (Print Materials)** to fund the design and printing of bandanas promoting First Fridays, to be handed out at First Fridays and other SSA events (26-0204)

10) Metzger Court Redesign RFP

- a) *The Commission recommended further detail included in the RFP, stating that the current trees may not be removed from the property for the redesign project, and that a project budget cap of \$200K will be stipulated in the RFP.*

11) Adjournment Motion at 10:07 AM

*GR motions. WJ seconds. All in favor. **Meeting Adjourned.***

Next Meeting – February 18th