

WPB SSA #33 Commission Meeting Minutes
Wednesday, April 16th, 2025 – 6:35 PM to 7:36 PM
Hybrid Meeting Hosted at 1425 N Damen Ave and via Zoom

Attendance:

Wayne Janik (WJ)
Ginna Ryan (GR)
David Ginople (DG)
Laura Botwinick (LB)
Dominika Hertsberg (DH)
Marcy Huttas (MH)

Staff – Alice Howe (SSA Program Manager), Pamela Maass (WPBCC Executive Director), Luke Scaletta (Community Engagement Coordinator)

- 1) Call to Order at 6:35 PM
- 2) Review of March Minutes

*WJ motions. DG seconds. All in favor. **Motion passes***

- 3) Review of March Financial Report

*WJ motions. DG seconds. All in favor. **Motion passes.***

- 4) Program Manager Report, delivered by AH
- 5) Contract Work with Lindsay Siebert

- a) *Commission discussed the logistics of contracting a part-time employee to handle door-to-door canvassing to share information on SSA programs and prepare the neighborhood for reconstitution in 2028.*

Motion 13: The Commission moves to approve funding not to exceed \$7,000 from line item 4.06 (Strategic Planning) to contract Lindsay Siebert for outreach, canvassing, and recruitment efforts within SSA #33 for 10 hours/week for the remainder of 2025 (25-0416)

*WJ motions. DG seconds. All in favor. **Motion passes.***

- 6) Executive Director Report, delivered by PM
- 7) Motions for Commission

Motion 1: The Commission moves to approve funding not to exceed **\$5,000** from **line item 1.10** Community Grants for Dynamic Event's Chicago Fashion Fest at Do Division. (25-0403)

*MH motions, WJ seconds. All in favor. **Motion passes.***

Motion 2: The Commission moves to approve funding not to exceed **\$5,000** from line item **1.10** Community Grants for Friends of Burr’s Kids Fest and 2025 programming. (25-0412)

*MH motions. WJ seconds. All in favor. **Motion passes.***

Motion 3: The Commission moves to approve funding not to exceed **\$5,000** from line item **1.10** Community Grants for Heaven Gallery’s 2025 programming. (25-0405)

*MH motions. WJ seconds. All in favor. **Motion passes.***

Motion 4: The Commission moves to approve funding not to exceed **\$5,000** from line item **1.10** Community Grants for WPAC’s Summer CREATE Series. (25-0410)

*MH motions. WJ seconds. All in favor. **Motion passes.***

Motion 5: The Commission moves to approve funding not to exceed **\$3,000** from line item **1.10** Community Grants for WPAC Sunday Funday’s programming. (25-0407)

Discussion: The Commission discussed how the grant had increased from \$2,000 last year to \$5,000 this year, and in considering that SSA 33 is already providing them a full \$5,000 grant for their CREATE series, the Commission decided to amend the grant motion from \$5,000 to \$3,000.

*MH motions to amend amount to \$3,000. WJ seconds. All in favor. **Motion passes.***

Motion 6: The Commission moves to approve funding not to exceed **\$2,500** from line item **1.10** Community Grants for Wicker Park Farmers Market 2025 Season Marketing. (25-0415)

Discussion: The Commission recommended to amend the grant amount from \$5,000 to \$2,500, as it was clarified that this year’s grant submission only included marketing efforts, as opposed to previous years that used grant funds to pay musicians and afford composting services.

*MH motions to amend amount to \$2,500. WJ seconds. All in favor. **Motion Passes.***

Motion 7: The Commission motions to table the recommended motions 7, 8, 9, 10, and 11 until the next Commission meeting on April 22nd.

Discussion: The Commission clarified that, to approve all of the proposed community grants in full, it would exceed the current budget for line item 1.10 Community Grants (\$50,000 in the line item, and proposed \$51,000 in Community Grants). The Commission also felt that not enough time was allotted to consider all of the proposed grants before

the meeting, so they requested additional time to review the grants that had not been submitted in previous years. Since the Commission will be meeting again in one week to discuss the SSA Audit anyway, the Commission decided to table the remaining, new grants until the meeting on April 22nd, trusting that each Commissioner will have reviewed the new grants in that time.

*WJ motions. LB seconds. All in favor. **Motion passes.***

Motion 12: The Commission moves to approve funding not to exceed **\$5,000** from **line item 5.03 Security Patrol Services** for Round Two's security patrol rebate. (25-0401)

*MH motions. WJ seconds. All in favor. **Motion passes.***

8) Grants & Rebates Review System

- a) *The Commission discussed developing a more effective system for making sure Commissioners review submitted grants and rebates in their own time before each monthly Commission meeting. WJ recommended creating a form that requires confirming that the grant/rebate submission was reviewed, along with any questions/qualms about the submission. MH recommended going back to in-person meetings should a significant number of new submissions be received.*

9) Adjournment Motion at 7:36 PM

*WJ motions. DG seconds. All in favor. **Meeting Adjourned.***

Next Meeting – April 22nd