



RFP for WPB, Wicker Park Bucktown SSA #33:
2018 - 2019 Urban Forest Maintenance Services

WPB, the Special Service Area (SSA) for Chicago's Wicker Park and Bucktown neighborhoods and its sponsoring agency, the Wicker Park Bucktown Chamber of Commerce, is seeking a certified arborist to care for and maintain the urban forest within the Wicker Park Bucktown SSA #33 district boundaries (as outlined in Attachment A: WPB Boundary Map). Urban forest care and maintenance will be provided to the standards

as outlined in American National Standard (ANSI) documents, ANSI A300 (Part 1)-2008 Pruning and ANSI A300 (Part2)-2004 Fertilization.¹ Services will be provided during a year-long period to begin January 1, 2018 and conclude December 31, 2018. Depending on the selected provider, there may be an option to extend the urban forest and tree maintenance contract through December 2021.

The urban forest maintenance and tree services required are described in detail below. In addition to the stated tasks, the selected certified arborist will be required to develop and execute management plan for the care and maintenance of WPB's urban forest (forest boundaries are depicted in Attachment A). The urban forest management plan shall include stated objectives by priority and anticipated timeline for task completion. The selected arborist will be solely responsible for securing permission to prune or otherwise maintain trees in the public way (in the WPB landscape purview) from the appropriate entity during the duration of the contract. The arborist will, when feasible, use 'green' or other environmentally friendly fertilization products (See Attachment B: Background on WPB and Core Values).

Complete WPB Landscape Purview:

All trees in the public way

All tree pits in the public way, whether open, surrounded by fencing or covered with a grate

All landscape planters in the public way for which the Chamber has a formal agreement to maintain²

All parkways in the public way, whether planted or empty.

Services Requested:

Urban Forest Management Plan (3 year)

- Identify all trees within the SSA and assign a tag number to each tree.
Trees can be physically tagged
- Identify the trees' condition, health, and vigor
- Recommend hazard evaluations and removals of appropriate trees
- Recommend pruning, soil management, and pest management treatments to promote tree safety, health, and longevity
- Map the trees using Global Positioning Satellite Receiver (GPSr) hardware

¹ The specified ANSI Pruning and Fertilization standards can be found online: <http://wickerparkbucktown.org/2011/01/ansi-standards-for-2011-tree-careurban-forest-rfp/>.

² The planters and trees located in the median of Ashland Avenue from Division Street to the south and the 90/94 Kennedy Expressway to the north are maintained by the City of Chicago and are therefore not included in this contract.

and Geographic Information System (GIS) software

The assessment shall consist of a visual inspection of each tree for the following considerations.

- Tree species, DBH* and condition rating (Good, Fair, Poor or Dead)
- Dead trees
- Dead and broken, hanging branches
- Poorly attached branches and stems such as co-dominant stems
- Poor architecture
- Cracks in stems and scaffold limbs
- Cankers and significant bark injuries in stems and scaffold limbs
- Wood decay in stems and scaffold limbs
- Root related defects including decayed, buried root flares, obvious soil disturbance within the critical root zone
- Estimated canopy radius (+/-5 ft)
- General Health Rating
- Age Class
- Infrastructure Interaction
- Root Zone Infringement
- Tree Structure Evaluation Needs
- And other general tree health information

* DBH (Diameter at Breast Height = 4.5 feet).

Tree Pruning: The selected arborist is to develop and execute a three-year tree pruning schedule for all trees in the SSA. This task includes pruning of trees to reduce risk, manage tree health, provide appropriate clearance, supply aesthetic and structural improvements or corrections, and restore overall tree health. Such pruning activities shall be performed as needed by priority in WPB's urban forest. (Total number of trees: approximately 1,581).

Soil Management: Annually apply sub-surface liquid fertilizer injection to tree pits and planters during spring mulching. Such fertilization is desired to correct nutrient deficiencies and improve plant health. Standard fertilization practices including random soil analysis (to determine deficient nutrients) and the avoidance of phosphorus-based products (phosphorus is a known pollutant and is harmful to wildlife) shall be employed. (Approximate number of trees: 1,581).

Integrated Pest Management: The selected vendor should possess (and be willing to share) extensive knowledge regarding urban trees, suitable management plans for insects and diseases that affect trees, as well as other relevant best management practices for optimal urban forest health. Throughout the term of the contract, the arborist will inspect and treat WPB's urban forest for and report observed instances of insects, mites, disease, and cultural problems that could impact tree health. All inspections/treatments shall be reported and sent to the SSA for review. The selected arborist will prioritize and treat affected trees to best suppress pest damage and promote overall tree and forest health. Aside from Emerald Ash Borer preventive treatments only naturally occurring compounds or beneficial insects shall be used for pest management.

Additionally, the selected vendor should be willing to work productively and proactively with a separately contracted landscape service company that will be simultaneously operating in the WPB district during the growing season (April-December 2018).

Please submit a proposal for all services by 5pm Friday, December 15, 2017. Proposals should include a scope of services, anticipated timelines, and all related fees. Please include your relevant arborist certification information at least 3 references that are familiar with your work.

For more information on WPB please see: Attachment B: Background on WPB and Core Values. If you have questions prior to submission, please call Hans Kumler, WPB SSA Program Specialist at 773-384-2672 or send an email to the address below.

Proposals should be sent via:

Email (preferred method) to: hans@wickerparkbucktown.com

Or by post to:

WPB, Wicker Park Bucktown SSA #33

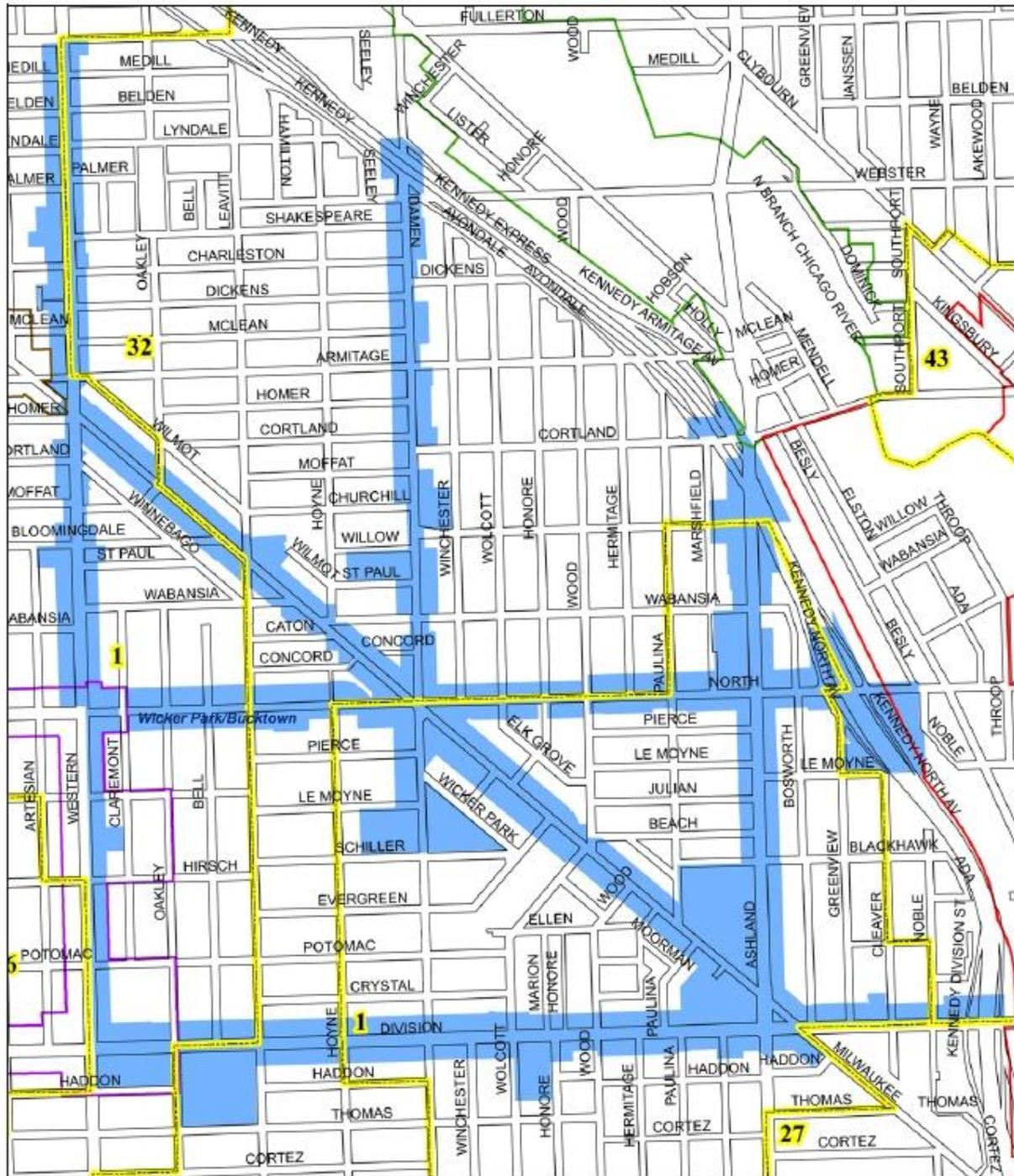
Attn: 2018 Urban Forest Maintenance Services

1414 N Ashland Ave

Chicago, IL 60622

Please Note: All proposals must arrive at the Wicker Park Bucktown Chamber of Commerce by 5pm Friday, December 15, 2017. Late proposals will not be accepted or considered.

Attachment A



Legend	
 SSA	 North Branch North TIF
 Wicker Park/Bucktown SSA	 North Branch South TIF
 Fullerton/Milwaukee TIF	 Ward
 Humboldt Park TIF	



WPB Boundary Map

WPB is the special service area in the Wicker Park and Bucktown neighborhoods. For more information about WPB, please visit www.wickerparkbucktown.org.



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LORI T. HEALEY
COMMISSIONER

DATE PUBLISHED: 11/15/2018
DRAWN BY: [illegible]
PROJECT: [illegible]

Attachment B

Background on WPB and Core Values

What is WPB?

WPB is the Special Service Area for the Wicker Park and Bucktown neighborhoods of Chicago. The mission of WPB is to sustain and promote the prosperity and unique qualities of life in the Wicker Park and Bucktown neighborhoods and commercial district, whilst preserving its diverse character for the benefit of its residents, visitors, and businesses through the wise and discerning investment of resources to enhance our public ways.

Core Values

The Commission of WPB (SSA #33) has a set of core values that are at the heart of any and all decisions made. These values guide the Commission, influencing goals, priorities, and allocation of funding for projects.

Environmental best practices are preferred, and should be incorporated into all projects. Being located in a well-established urban area presents unique environmental challenges. Green space is limited, while hard, impervious surfaces abound, especially on the commercial streets of WPB. Alternatives to conventional methods of managing stormwater runoff should be explored and implemented whenever possible. As natural resources become more and more limited, the need to recycle as well as find alternative methods for powering vehicles, buildings, etc. is becoming more imperative. The Commission of WPB is committed to finding ways to encourage recycling and a more “green lifestyle” in order to lessen the burden on infrastructure and resources.

Walking, bicycling, and public transit are preferred methods of transportation. Traffic congestion and parking are major concerns in the Wicker Park and Bucktown neighborhoods. The Commission of WPB feels that it is important to maintain the neighborhoods as safe, interesting, and inviting places to walk and bike. When residents are walking and biking, they are more likely to use transit. The private vehicle is here to stay and needs to be considered in planning, however, the Commission of WPB desires to put the needs of walkers, cyclists and transit riders first, as they are the more sustainable means of transportation in an urban setting.

Public space, particularly streets, are an integral part of making a neighborhood exciting. When people talk about a great neighborhood, they are often referring to the public life of the neighborhood, an experience that can only be had in the public way, on streets or sidewalks. An active, exciting, and interesting street life is the backbone of successful neighborhoods, as it serves residents, visitors, and businesses of all kinds equally. When people talk about a great neighborhood, they rarely speak of the interior of houses or stores, but rather the people they watch, the storefronts that catch their eye, the outdoor spaces where they relaxed, and the overall experience of being in the neighborhood as experienced from its sidewalks. To this end, the Commission of WPB is interested in maintaining the unique atmosphere of Wicker Park and Bucktown that can only be experienced in the public way.

Honoring the heritage of the neighborhoods while progressing into the future.

The Wicker Park and Bucktown neighborhoods have been home to many artists, musicians, writers, and others in the creative community for many years. Unfortunately, there has been a decline in the creative community, a detriment to the culture and liveliness of the neighborhoods. Similarly, the neighborhoods have a wealth of architectural history that has also been lost. The Wicker Park and Bucktown neighborhoods are at an important crossroads: find ways to nourish the creative community and preserve architectural heritage so that it continues to flourish or risk further decline and the loss of what has helped define the neighborhoods for so long.

Any community process should be open and transparent to its stakeholders. WPB is funded through property tax dollars, and exists as a public body. Any planning, budgeting, or decision making process shall be open to the public. Innovative methods to solicit public comment and input are expected; WPB considers transparency and engagement to be paramount to its success and validity in the community.