REQUEST FOR PROPOSALS

Wicker Park Bucktown SSA #33

Special Service Area #33, the business improvement district for the Wicker Park and Bucktown neighborhoods of Chicago, is seeking a vendor to produce and install branded benches.

Scope of Work
The selected vendor will design, manufacture and install custom colored and branded benches. Pricing will determine size of order, most likely between 10-20 benches. (Please either submit per unit price, or batch pricing for 10, 15, and 20 benches.)

Final product may be exact reproduction of current bench design (technical drawings available upon request) or for updated design of similar style and proportions including WPB SSA 33 logo (also available upon request).

Benches must:
- Conform to the City of Chicago’s requirements for durability and safety. Please see the City’s design guidelines, located at http://www.cityofchicago.org/dam/city/depts/cdot/StreetandSitePlanDesignStandards407.pdf
- Must be approximately 18-20” high, and approximately 20” wide, 60” long
- Tubular steel is preferred for the bench seat
- Please see Attachment C: Examples of Currently Installed
- Please see Attachment D: Sample of WPB Blue for color.

Proposal Requirements
Please include the following in your proposal submission:
- A detailed description and drawings of proposed design, including dimensions and materials.
- details of any warranty or guarantee you provide on your work.
- Short description of your organization’s capacity to obtain proper right-of-way permits to complete scope of work in full.
- Budget for project
- Three references who are familiar with your work in this field

Budget
All proposals must include a complete budget, detailing the following factors:
- Option a) price per bench
- Option b) price for order of 10, 15, or 20 benches
- Price of installation (per unit or total)
- Cost of obtaining proper permits and permission for installation from governing entities (CDOT), public way, Alderman’s Offices (1st, 2nd and 32nd Ward).
Proposals should be sent via:
Email (preferred method) to: ssa33@wickerparkbucktown.com

Or in person or by mail to:
    Wicker Park Bucktown Chamber of Commerce
    Attention: SSA #33
    1414 N Ashland Ave
    Chicago, IL 60622

Please Note: All proposals must arrive at the Chamber of Commerce office by 5pm Friday, April 3, 2020. Late proposals will not be accepted or considered.
Attachment B

Background on SSA #33 and Core Values

What is WPB SSA #33?
The mission of SSA #33 is to sustain and promote the prosperity and unique qualities of life in the Wicker Park and Bucktown neighborhoods and commercial district, while preserving its diverse character for the benefit of its residents, visitors, and businesses through the wise and discerning investment of resources to enhance our public ways.

Core Values
The Commission of SSA #33 has a set of core values that are at the heart of any and all decisions made. These values guide the Commission, influencing goals, priorities, and allocation of funding for projects.

*Environmental best practices are preferred, and should be incorporated into all projects.* Being located in a well-established urban area presents unique environmental challenges. Green space is limited, while hard, impervious surfaces abound, especially on the commercial streets of SSA #33. Alternatives to conventional methods of managing stormwater runoff should be explored and implemented whenever possible. As natural resources become more and more limited, the need to recycle as well as find alternative methods for powering vehicles, buildings, etc. is becoming more imperative. The Commission is committed to finding ways to encourage recycling and a more “green lifestyle” in order to lessen the burden on infrastructure and resources.

*Walking, bicycling, and public transit are preferred methods of transportation.* Traffic congestion and parking are major concerns in the Wicker Park and Bucktown neighborhoods. The Commission feels that it is important to maintain the neighborhoods as safe, interesting, and inviting places to walk and bike. When residents are walking and biking, they are more likely to use transit. The private vehicle is here to stay and needs to be considered in planning, however, the Commission desires to put the needs of walkers, cyclists and transit riders first, as they are the more sustainable means of transportation in an urban setting.

*Public space, particularly streets, are an integral part of making a neighborhood exciting.* When people talk about a great neighborhood, they are often referring to the public life of the neighborhood, an experience that can only be had in the public way, on streets or sidewalks. An active, exciting, and interesting street life is the backbone of successful neighborhoods, as it serves residents, visitors, and businesses of all kinds equally. When people talk about a great neighborhood, they rarely speak of the interior of houses or stores, but rather the people they watch, the storefronts that catch their eye, the outdoor spaces where they relaxed, and the overall experience of being in the neighborhood as experienced from its sidewalks. To this end, the Commission is interested in maintaining the unique atmosphere of Wicker Park and Bucktown that can only be experienced in the public way.

*Honoring the heritage of the neighborhoods while progressing into the future.* The Wicker Park and Bucktown neighborhoods have been home to many artists, musicians, writers, and others in the creative community for many years. Unfortunately, there has been a decline in the creative community, a detriment to the culture and liveliness of the neighborhoods. Similarly, the neighborhoods have a wealth of architectural history that has also been lost. The Wicker Park and Bucktown neighborhoods are at an important crossroads: find ways to nourish the creative community and preserve architectural heritage so that it continues to flourish or risk further decline and the loss of what has helped define the neighborhoods for so long.

*Any community process should be open and transparent to its stakeholders.* SSA #33 is funded through property tax dollars, and exists as a public body. Any planning, budgeting, or decision-making process shall be open to the public. The Commission considers transparency and engagement to be paramount to its success and validity in the community.
Attachment C: Photos of currently installed benches

Attachment D: Sample of WPB Blue