WPB SSA #33 Commission Meeting Minutes  
Wednesday April 17, 2019 – 7:01-8:22 PM  
Wicker Park Field House  
1425 N. Damen Ave.

In Attendance:

David Ginople (DG)  
Rebecca Dohe (RD)  
John Hall (JH)  
Wayne Janik (WJ)  
Marcy Huttas (MH)

Staff – Alice Howe (SSA Program Specialist), Garrett Karp (SSA Program Manager)

Guests – Jessica Freiburg (Sassetti - Auditor), Gabriela Gutiérrez (Resident), Anthony Gutiérrez (Resident), Dan Kittaka (Quimby’s Bookstore – Community Grant Applicant) Jim Luchetta (Guide Development Committee)

1. Call to Order at 7:01 PM  
   Introductions – Chair

2. 2018 SSA Audit  
   • JF presented Sassetti’s final 2018 audit report  
   • No issues or unusual findings reported, all systems of control are good

   Motion to approve made by WJ; Seconded by RD.

   All in favor, no opposed, no abstentions. Motion passes.

3. Review of March 20th, 2019 Meeting Minutes  
   Motion to approve the minutes by WJ; Seconded by: RD

   All in favor, no opposed, no abstentions. Motion passes.

4. Financial Reports March 2019  
   Motion to approve the report by WJ; Seconded by: RD

   All in favor, no opposed, no abstentions. Motion passes.

5. Budget Summary; delivered by GK  
   • 91.24% of 2018 Budget paid out  
   • 47.39% of 2019 Budget allocated, 15.14% paid out

6. Program Manager report; delivered by GK  
   • Included updated on the 2018 Annual Report, Wicker Park Fountain Restoration, and upcoming street furniture orders/deliveries

7. Reports of Committees; DG passes the chair to RD
**Executive**

**Motion 1:** To approve Marcy Huttas as SSA Commission Secretary.

*Motion to approve made by DG; Seconded by WJ.*

*All in favor, no opposed, no abstentions. Motion passes.*

**Motion 2:** The chair recommends the Commission approve Mary Tamminga as a voting member for the Transportation Committee.

*Motion to approve made by DG; Seconded by JH.*

*All in favor, no opposed, no abstentions. Motion passes.*

**Motion 3:** The chair recommends the Commission approve Brett Keeshin as a voting member for the Clean & Green Committee.

*Motion to approve made by DG; Seconded by WJ.*

*All in favor, no opposed, no abstentions. Motion passes.*

**Motion 4:** The chair recommends the Commission approve Jim Luchetta as a voting member for the Guide Development Committee.

*Motion to approve made by DG; Seconded by WJ.*

*All in favor, no opposed, no abstentions. Motion passes.*

**Motion 5:** The chair recommends the Commission approve Chad Jashelski as a voting member for the Guide Development Committee.

*Motion to approve made by DG; Seconded by WJ.*

*All in favor, no opposed, no abstentions. Motion passes.*

**Motion 6:** The chair recommends the Commission approve spending not to exceed $1,500 from line item 2.05 (Streetscape Elements) for Cleanslate to service and power wash the bump-out areas along Milwaukee Ave. (19-0408)

*Motion to approve made by DG; Seconded by WJ.*

*All in favor, no opposed, no abstentions. Motion passes.*

**Motion 7:** The chair recommends the Commission approve spending not to exceed $21,000 from line item 2.11 (Graffiti Abatement) for Cleanslate to extend their graffiti contract for one year. (19-0409)

*Motion to approve made by DG; Seconded by WJ.*
All in favor, no opposed, no abstentions. **Motion passes.**

**Motion 8:** The chair recommends the Commission approve spending not to exceed $7,500 from line item 2.05 (Streetscape Elements) for Cleanslate to service and paint 80 bike racks that were installed before 2019. (19-0410)

*Motion to approve made by DG; Seconded by WJ.*

All in favor, no opposed, no abstentions. **Motion passes.**

**Motion 9:** The chair recommends the Commission to approve spending not to exceed $1,000 from line item 2.05 (Streetscape Elements) for Cleanslate to service and paint the original 32 orange planters along Milwaukee Ave. (19-0411)

*Motion to approve made by DG; Seconded by WJ.*

All in favor, no opposed, no abstentions. **Motion passes.**

**Motion 10:** The chair recommends the Commission approve spending not to exceed $30,000 from line item 1.06 (Holiday Decorations) for Illuminights to install RGB lights on the Polish Triangle to stay in the trees for up to two years. (19-0412)

*Motion to approve made by DG; Seconded by MH.*

All in favor, no opposed, no abstentions. **Motion passes.**

b. Promote WPB, delivered by RD

**Motion 11:** The Promote committee moves to approve funding not to exceed $1,475.00 from line item 1.10 (community grants) for music at The Polish Triangle Coalition’s “Tuesday’s at the Triangle” from June 4 to July 9. (19-0404)

*Motion to approve made by RD; Seconded by WJ.*

All in favor, no opposed, no abstentions. **Motion passes.**

**Motion 12:** The Promote committee moves to approve funding not to exceed $422.00 from line item 1.10 (community grants) for Quimby’s Bookstore (1854 W. North Ave.) to host the Chicago Zine Fest on May 17th. (19-0405)

*Motion to approve made by RD; Seconded by WJ.*

All in favor, no opposed, no abstentions. **Motion passes.**

c. Transportation: Pedestrians, Passengers & Bikes

*No April meeting this month.*
d. Guide Development

*Motion 13:* The Guide Development Committee moves to approve spending not to exceed $1,000 from line item 5.05 (General Safety & Security Programs) for 1611 N. Hermitage Condo Association’s installation of security cameras. (19-0303)

*Motion to approve made by RD; Seconded by WJ.*

*All in favor, no opposed, no abstentions. Motion passes.*

*Motion 14:* The Guide Development Committee moves to approve spending not to exceed $1,000 from line item 1.07 (Print Materials) to print additional copies of the 2016 Master Plan update for additional distribution. (19-0407)

*Motion to approve made by RD; Seconded by WJ.*

*All in favor, no opposed, no abstentions. Motion passes.*

e. Clean and Green

*Motion 15:* The Clean and Green committee moves to approve funding not to exceed $1,450 from line item 2.02 (Landscaping) for installation of large landscaping rocks for in 3 planters along North Ave. at the intersections of Paulina and Honore by Christy Webber Landscapes. (19-0401)

*Motion to approve made by RD; Seconded by WJ.*

*All in favor, no opposed, no abstentions. Motion passes.*

*Motion 16:* The Clean and Green committee moves to approve funding not to exceed $750.00 from line item 3.01 (Garbage/Recycling material program) for six additional cigarette recycling receptacles to be purchased from Terracycle and placed throughout the neighborhood. (19-0402)

*Motion to approve made by RD; Seconded by WJ.*

*All in favor, no opposed, no abstentions. Motion passes.*

8. Discussion

- RD would like the Commissioners to consider guidelines and goals for WPB marketing campaign
- The Promote Committee will be meeting in May to flesh out the marketing plan to hopefully present to NEIU students (or another market/brainstorm group) for a competition or assignment

9. Adjournment Motion at 8:22
Motion to approve by DG; Seconded by WJ

All in favor, no opposed, no abstentions

Next meeting: May 15