

**Executive Committee
Meeting Minutes
July 17, 2018 9-10:30am**

In attendance: Brent Norsman (Chair), Wayne Janik (Treasurer), David Ginople (secretary), Sam Choudhury (SSA Program Manager), Alice Howe (SSA Program Specialist), Pamela Maass (Executive Director).

1. Jordan Miller's contract was reviewed. His position will now be made permanent.
 - a. Future projects for Jordan could include an online inventory of all local artists, musicians and historical monuments.
 - b. Moving forward, Jordan will be given time at Arts Committee meetings to discuss his projects and present any work to be reviewed before public distribution.
 - c. Collect WPF YouTube videos to post to our website.
 - d. Show photos of sculptures on WPB Arts.
2. Mike Helbing and Lynn Basa Opening Reception will include the Sculpture Exhibit. We will highlight the SSA's role, progression of the installations and hear from the artists. The event will be August 17 6-8pm at Jackson Junge.
3. The electricity for "Worker Cottage" will potentially be sourced from the Condo building closest to the sculpture. David is working to find an electrician to fix the outlet – may need a day permit to install this.
4. Cleanslate will remove the remaining tree tags in the neighborhood.
5. WPB Ambassador soft launch – we will distribute packets to all participating businesses this Thursday, July 19 in the Chamber office.
6. Guide Development will find the Window Works project.
 - a. Arts Committee will find and review the artists and forward all info to GD.
 - b. Guide Development will find locations and place the artists.
 - c. Artists will be funded \$1,500 for each installation - \$1,000 prior to installation and the remaining \$500 after completion.
 - d. Window clings will include artist's info, landlord's info and leasing info if wanted.
 - e. Photos of previous window installation projects online to provide examples.
 - f. First round deadline for this will be late September.
 - g. It will be funded through the Façade Rebate 2.03 line item.

Motions for 6/19 Commission Meeting:

Motion 1: To approve spending not to exceed \$1,500 from line item 1.02 (Special Events) for the festival committee to hire a videographer to document art and performances at Wicker Park Fest.

Motion 2: To approve spending not to exceed \$1,750 from line item 2.02 (Landscaping) for the landscaping of Lynn Basa's "Worker Cottage" sculpture.