

## Clean, and Green Meeting Agenda

**Attendees:** Wayne Janik - Commissioner WPB/Chair  
Hans Kumler - SSA Program Specialist

Mary Tamminga – Committee Member

**Guest:** Steve Jensen - Resident  
Stephanie Katsaros – Bright Beat

**Meeting Date:** January 02, 2018, 9:05 a.m. – 10:00a.m.

**Location:** Janik's Cafe, 2011 W. Division St. Chicago, IL. 60622

- **Motions**

- **Motion 1**

- Approve spending of \$2,000 for graffiti supplies for aldermanic offices (2.11 graffiti abatement. Based on budget from 2017)
- I move to approve and not to exceed \$2,000 from Line Item 2.11 (graffiti abatement), for graffiti removal equipment. This would pay for graffiti removal equipment to be used by Alderman, Community Organizations and Steve Jensen to remove low level graffiti within SSA#33.
  - ***WJ motions, MT 2nds. All in favor. Motion passes.***

- **Motion 2**

- 2018 Landscape Services - needs to be renewed for 2018 with Christy Webber.
- I move to approve and not to exceed \$51,500 from Line Item 2.02 (landscaping), extending Christy Weber Landscaping contract for the care of SSA#33 planters and tree pits for the second year per existing contract. This will include the planting, watering, weeding, mulching and maintenance of planter and tree pits. This service will be provided by Christy Weber Landscaping beginning on April 1<sup>st</sup>, 2018. This will conclude their 2-year contract.
  - ***MT motions, WJ 2nds. All in favor. Motion passes.***

- **Motion 3**

- 2018 Graffiti Abatement Contract - needs to be renewed for 2018 with Cleanslate. Contract renewal can be addendum to Litter contract, which Cleanslate has offered to do. No other proposals received. 2017 Graffiti.
- I move to approve and not to exceed \$20,000 from Line Item 2.11 (graffiti abatement), for low level graffiti removal from March 2018 to November 2018. Graffiti removal will be performed by Cleanslate to remove low level graffiti with in SSA#33.
  - ***MT motions, WJ 2nds. All in favor. Motion passes.***

- **Motion 4**

- 2018 Litter Abatement - needs to be renewed for 2018 with Cleanslate.
  - Was the following added:
    - Adding Kennedy Expressway on and off ramps to areas to be cleaned? --NO
    - Cleanslate cleaning before and after holidays update—NO
    - *HK has contacted Cleanslate to discuss adding language to contract terms that describes these two aspects as part of the vendor's scope of services.*
- I move to approve and not to exceed \$186,057 from Line Item 2.08 (sidewalk maintenance), for the cleaning sidewalk and gutters, emptying of trash cans within SSA#33 from January 1, 2018 to December 31, 2018. Litter abatement will be performed by Cleanslate within SSA#33.
  - ***WJ motions. MT 2nds. All in favor. Motion passes.***

- **Motion 5**
  - 2018 Tree Care - needs to be renewed for 2018 with Bartlett Tree Care.
  - I move to approve and not to exceed \$52,800 from Line Item 2.02 (landscaping), extending Bartlett Tree Care's contract for the care of SSA#33 trees for the second year per existing contract. This will include the pruning, fertilization and integrated pest management. This service will be provided by Bartlett Tree Care beginning on April 1<sup>st</sup>, 2018. This will conclude their 2-year contract.
    - ***WJ motions. MT 2nds. All in favor. Motion passes.***
- **2017 Annual Report**
- Committee agreed that the information for 2017 annual report to be updated for the 2018 annual report.
  - *HK will reach out to vendors to obtain 2017 year-end data for all aspects included in the 2016 Annual Report, in addition to obtaining data from new programs in 2017 such as cigarette recycling and composting at the farmers market. Data will be incorporated into the 2017 Annual Report.*
- **Snow Removal** - Any complaints/issues? Cleanslate and CWL confirmed they would activate for 12/24 snow-any feedback? **NONE**-- Please call the chamber office if there are any issue, concerns or questions.
- **Trees**
  - **Arbor Day 27 April 2018 – Tree Tags** – Inventory of existing tree tags to be taken and determination of number of tags to be printed. Hans to work with Eric on more quotes for the back of the tags. Research into a more secure way to attach the tags to the trees. In 2017 we lost a large number of tags due to weather and high winds. To approve funding at the February meeting.
    - **Orange Gnome** - Promo Committee to research and provide.
  - **Bartlett Tree Update** – Contract completed for 2017. Emergency pruning as needed that is caused by weather damage. As winter is upon us please report any damage or issues with trees to the chamber office.
- **Plants**
  - **Tree Pit Grate / Fence Maintenance** – Status update—**WORK COMPLETE**
    - Emergency pruning as needed that is caused by weather damage. As winter is upon us please report any damage or issues with trees to the chamber office.
  - **Christy Weber Update – Starts April 15, 2018.**
- **Trash**
  - **Cigarette Trash Can Update** - Emailed contact with Terracyle re: next steps. Cleanslate has lots of butts ready for shipment to be recycled. Awaiting instructions from contact.
    - *HK will obtain a figure for the number of butts recovered from Cleanslate*
  - **Cleanslate Update** – Currently on winter schedule
  - **Cleanslate After Dark – TBD** -- TBD by the Guide Development committee. This would increase eyes on the street during summer months.
  - **Graffiti Removal**—Removing as needed.
- **Holiday / Fest / Fun**
  - **Holiday decorations Update**— Snowflakes, lighting and banners to be removed during the month of January. Lights in the Polish Triangle looked great this year. The committee would like to see if it is possible to light the Triangle year-round.

- **Recycling**
  - **Commercial Recycling Pilot Program.**
    - Continue to monitor existing site and compiling a complete report.
  - **2018 Bi Monthly Community Recycling**
    - Location is Pritzker School's play lot which is located on Evergreen west of Damen.
      - 2018 E-Recycle Days:
      - *HK emailed Dr. Albert-Reese last week and she confirmed Pritzker is interested in hosting again in 2018. Need to firm up details when she returns from break on 1/9/18. 1/2/18- HK will provide cost details to committee for consideration in regards to adding a service for recycling paint at 2018 E-Recycle events.*
  - **2018 Composting**
    - Research—determine need and who is interested
- **2017/2018 RFP's review and updates**
  - Bi Monthly Community Recycling 2018 – review Feb 2018 – to be approved at the February 2018 commission meeting.
  - Holiday Decorations 2018 – post RFP in February 2018, review July 2018 - to be approved at the September commission meeting.
  - Snow Removal 2018/2019 – post RFP in June 2018, review July 2018 – to be approved at the September commission meeting.
  - Sidewalk cleaning 2019 – post RFP in August 2018, review September 2018 – to be approved at the October 2018 commission meeting.
  - Graffiti removal 2019 – review October 2018 - to be approved at the November 2018 commission meeting.
  - Tree care 2019 – RFP to be sent in December 2018, review January 2019 - to be approved at the February commission meeting.
  - Landscape 2019 – RFP to be sent in December 2018, review January 2019 – to be approved at the February commission meeting.
- **2018 Shovel Ready Projects**
  - **Investigation and pricing phase in progress.**
  - **Fall Mulching** – Investigate the cost of fall mulching, and what are the benefits.
  - **Increase Planting of Tree Pits on Division and the corner of Wood/Milwaukee** – Investigate the cost of increase planting and continue maintenance of planting in tree pits on Division Street with fences, and the corner of Wood/Milwaukee.
- **2018 Possible Major Projects**
  - **Investigation and pricing phase**
    - **Cutting Milwaukee Avenue tree pits wider.**
    - **Automatic Self-Cleaning public toilets as used in Europe**
- **Next meeting**
  - The Clean, and Green Committee meets the first Tuesday of every month at Janik's Café, 2011 W. Division St.
    - Tuesday, February 06, 2018 at 9:05 a.m. at Janik's Café