

WPB (SSA #33) Commission Meeting Minutes
Wednesday November 28, 2018 7:05 PM – 8:35 PM
Wicker Park Field House
1425 N. Damen

In Attendance:

Brent Norsman (BN)
David Ginople (DG)
Wayne Janik (WJ)
Joe Hall (JH)
Rebecca Dohe (RD)
Marcy Huttas (MH)

Guests- Alice Howe (SSA Program Specialist), Garrett Karp (SSA Program Manager) Pamela Maass (WPBCC Executive Director), Brendan Greeley (resident)

1. Call to Order at 7:05 PM
Introductions – Chair
2. Review of October 17, 2018 Meeting Minutes
Motion to approve the minutes by WJ; Seconded by: RD
3. Financial Reports for October; delivered by WJ
Motion to approve the minutes by WJ; Seconded by: JH
4. Chamber of Commerce ED Report; delivered by PM
 - a. Updates were provided on the most recent Chamber events, including the WPB and SSA #33 Holiday Party at Chop Shop, Small Business Saturday's ChillFest, the November mixer and board elections at Dove's Luncheonette, the Wicker Park Farmers Market moving indoors starting December 1st, Wicker Park Fest has a signed contract for 2019 and an updated contract with the Silverman Group for 2019.
5. Program Manager report; delivered by GK
 - a. The Transportation Committee's Wayfinding project is set to be completed March 2019. The "Get Off" campaign is set to debut on Monday, December 3rd on billboards and CTA advertising. Snow removal has begun through contracts with Cleanslate and Christy Webber. Submissions are still being collected for the Window Works project to kick off shortly.
6. Reports of Committees
 - a. Executive; delivered by DG

Motion 1: On behalf of the Arts Committee, the Executive Committee moves to approve spending not to exceed \$850 from line item **2.06 (public art)** for the electrical work for Worker Cottage's at 1397 N Milwaukee for LED lights, to be performed by Mike Cruz. (18-1106)

Discussion: DG confirms this is for work to provide electricity to the Worker Cottage.

Motion to approve made by WJ; seconded by: BN

All in favor, no opposed, no abstentions

Motion 2: On behalf of the Promote Committee, the Executive Committee moves to approve spending not to exceed \$1,500 from line item **1.10 (community grant)** for free, live music at the Wicker Park Indoor Farmers Market for December 2018 – April 2019 at Chop Shop at 2033 W North Ave. (18-1107)

Motion to approve made by RD; seconded by: BN

All in favor, no opposed, no abstentions

Motion 3: On behalf of the Clean and Green Committee, the Executive Committee moves to approve spending not to exceed \$1,800 from line item **3.01 (garbage/recycling program)** for on-site composting with Healthy Soil Compost for the Wicker Park Indoor Farmers Market at Chop Shop at 2033 W North Ave for December 2018 – April 2019. (18-1108)

Motion to approve made by RD; seconded by: BN

MH, WJ, DG in favor, JH abstains

Motion 4: On behalf of the Promote Committee, the Executive Committee moves to approve spending not to exceed \$1,500 from line item **1.05 (decorative banners)** for the removal and installation of holiday banners to be performed by Chicago Event Graphics. (18-1109)

Discussion: BN suggests we coordinate more effectively next season so holiday decorations/lights/banners are installed simultaneously. JH questions the difference in prices in relation to the snowflake installations. DG suggests CEG is more expensive because it is a local company.

Motion to approve made by BN; seconded by: WJ

All in favor, no opposed, no abstentions

Motion 5: The Executive Committee moves to approve spending not to exceed \$2,200 from line item **1.02 (special events)** for the WPBCC & SSA #33 2018 Holiday Party at Chop Shop at 2033 W. North Ave. on December 12th. (18-1110)

Discussion: JH suggests we add "SSA #33" into the motion.

Motion to approve made by BN; seconded by: WJ

All in favor, no opposed, no abstentions

Motion 6: On behalf of the Arts Committee, the Executive Committee moves to approve spending not to exceed \$5,000 from line item **2.06 (public art)** for the Bucktown Community Organization's mural

project to be completed on the exterior, east wall of the Bucktown - Wicker Park Library at 1701 N Milwaukee Ave in 2019. (18-1111)

Discussion: JH suggests we add "exterior, east wall" to the motion.

Motion to approve made by DG; seconded by: WJ

All in favor, no opposed, no abstentions

Motion 7: On behalf of the Arts Committee, the Executive Committee moves to approve spending not to exceed \$27,000 from line item **2.06 (public art)** for the new quote and restoration of the Wicker Park Fountain and urns to be conducted by CSOS at 1425 N Damen. (18-1112)

Discussion: DG suggests SSA think about funding future preventative maintenance so this doesn't happen again.

Motion to approve by DG; seconded by: WJ

b. Promote; delivered by RD

Motion 8: To approve spending not to exceed \$18,000 from line item **1.09 (PR/Media Relations)** to continue our PR contract with the Silverman Group in 2019 and to pay for half of their services in conjunction with the WPB Chamber of Commerce. (18-1101-M)

Discussion: RD requests that SSA staff present bi-monthly reports from The Silverman Group.

Motion to approve by RD; seconded by: WJ

c. Transportation; delivered by JH

Discussion: SSA staff will begin a process for building an application for a plaque program that would be funded by the SSA.

7. Adjournment Motion

Adjournment at 8:35 PM

Motion to approve made by BN; seconded by: WJ

Passes unanimously